

50 Donor Way
Princeton, NJ 08540
(609) 123-4567
January 30, 2015

Mother of God Orthodox Church
P.O. Box 511
Rocky Hill, NJ 08553

Dear Friends,

The enclosed stock certificates for twenty shares of AnyCompany, Inc. are a gift to Mother of God Orthodox Church, for unrestricted use. Please record this gift in the name of my wife, Mary, and me.

We are making this gift in memory of John Doe, whose contributions to Orthodox Christianity are felt even today.

As you requested, I will be sending you a Stock Power Form in a separate envelope.

Yours in Christ,

[signature]

John Smith

NOTE: this letter is only a sample. Please make sure that your gift letter matches your intentions and the details of your gift.